

# Return goods note for new parts

Observing our General Terms and Conditions (see [www.posch.com/agb](http://www.posch.com/agb)) and the current POSCH Service Manual (“General Warranty Policy”), please return your return goods together with this form. If goods are returned, a credit note is issued amounting to the net price less a 10% restocking charge.

*In case the return shipment contains defective spare or complaint parts, please use the designated form “Return goods note for returned parts” and attach it to the return shipment.*



## 1 Return goods note for NEW PARTS data collection

Attach a **copy of the delivery note** as well as this return goods note (filled out).

Company name	Date
Street address	Clerk
Postal code/city	Telephone number/e-mail address for questions
Your internal order number	

## Return goods information

Quantity	Article no.	Name	Code *	<b>* Reason for return</b> 1 Wrong part(s) ordered 2 Wrong part(s) delivered 3 Wrong quantity delivered 4 Part(s) don't correspond to item no. 5 Other reason
Quantity	Article no.	Name	Code *	
Quantity	Article no.	Name	Code *	
Quantity	Article no.	Name	Code *	
Quantity	Article no.	Name	Code *	

**Other comments**



## 2 Shipping label

Observing the return deadline of max. 30 days from shipping date, please send your return goods directly to **POSCH GesmbH Leibnitz attn.: Spare Parts Warehouse.**



## 3 Processing of returns

After we receive the goods, we will examine them and process the return.